

**Vendor Insurance Requirements
Access to Ursinus Data**

A. VENDORS WITH ACCESS TO URSINUS DATA

Vendors who will have access to Ursinus Data, defined as any data or information collected, created, received, stored, accessed, processed, transmitted, hosted or otherwise managed for or on behalf of Ursinus College, its employees, students, faculty, agents and representatives, are required to carry the below insurance and provide evidence via a certificate of insurance.

Vendors with access to Ursinus Data typically must undergo a review by the VP and General Counsel and the College's IT Department prior to having access to Ursinus Data and providing services and/ or products to the College. Depending on the nature of the Data and risks involved, the following insurance may be required.

Review the general requirements for all vendors [here](#).

The following information must be listed on the certificate of insurance (COI):

- Ursinus College listed as the certificate holder as shown below:

Ursinus College
601 E. Main Street
Collegeville, PA 19426

- Ursinus College named as additional insured (the additional insured box on the certificate checked and the words "Ursinus College shall be included as additional insured" in the additional comments section of the COI.
- Coverage is primary and non-contributory with Ursinus' insurance.

The following insurance coverages must be provided on the COI:

Type of Insurance	Required Coverage	Additional Information
Commercial General Liability	\$3,000,000 each occurrence	
Automobile Liability	\$3,000,000 each accident	
Professional Liability (Technology Errors and Omissions)	\$3,000,000 each claim	
Cyber Liability/Network Security & Privacy Liability	\$1 million to 3 million each claim	If Vendor will have access to personal health information, electronic personal health information, electronic medical records, or FERPA records: \$5,000,000 each claim The Cyber Liability/Network Security & Privacy Liability coverage can be satisfied by a stand-alone policy or via an endorsement to the Commercial General Liability or the Professional Liability/Technology Errors & Omissions policy. <u>The Cyber Liability/Network Security & Privacy Liability coverage and its corresponding limits must be specifically evidenced on the Insurance Certificate.</u>

Vendor Insurance Requirements
Access to Ursinus Data

Workers Compensation	Statutory	
Employers Liability	\$100,000/ \$500,000/ \$100,000	