

## **Frequently Asked Questions About Emergency Evacuations**

### **1. How can I prepare?**

- Always bring your keys, ID card and cell phone to class/meetings. Having a phone will permit you to communicate in the event of an emergency.
- Know your building address – look outside of your building for the white, 3-digit building number. Use this number when reporting an emergency to Campus Safety/9-1-1.

### **2. What exit should I use?**

Always use the closest exit to your location – this may not be the same exit that you use to enter and exit the building.

### **3. How do I assist those with physical disabilities?**

Individuals with physical disabilities who need assistance to evacuate should go to an area of refuge – usually the stairwell tower – and await assistance from emergency responders. If you know someone who needs assistance, notify campus safety and/or first responders immediately when they arrive on scene.

### **4. Can I use the elevator when the building alarm sounds?**

Always use the stairs. The elevator will not work when the building alarm sounds.

### **5. Where should I go after I exit the building? Is there a specific location to report to?**

Go to the designated assembly location for your building listed below.

### **6. Why do I need to go to the designated assembly location?**

To be accounted for and to obtain additional information about the emergency in the building and when you may return to the building.

### **7. When may I return to the building?**

Return to the building when directed by Campus Safety or Facilities personnel.

**Designated Assembly Locations by Building**

BUILDING	DESIGNATED ASSEMBLY LOCATION
Berman, Commons, Corson, Sprankle	Assemble on the path in the Main St side of Berman Museum.
Bomberger	The grassy area in front of Berman, Main Street side.
Myrin and Olin	The grassy area between Brodbeck, Wilkinson and Curtis dorms and Wismer Hall, closest to the brick pathway.
Field House	Use either the exit towards the parking lot or towards the baseball field. Assemble the in the parking lot near the baseball field.
Floyd Lewis Bakes Center (Health Sciences, Fitness Center, Pool, etc.)	Use the main entrance doors or doors leading to the track and assemble on the grassy area near Wismer.
Hive, Wellness Center	Assemble on the grassy area in front of Wellness Center.
IDC, Pfahler, Thomas	The walkway in front of entrance to Pfahler Hall towards Myrin.
Kaleidoscope	Assemble on the grassy area near Wismer.
Ritter/Art	Assemble on the grassy area in front of Ritter Center.
Wismer Center	Lower Level - assemble near the LOVE statue. Upper Level - assemble in Olin Plaza.