



BEFORE SUBMITTING YOUR PROJECT

1. Decide whether your project will be accessible to the public or restricted to the Ursinus College community. Check with your mentor! A signature page or email verification from a faculty mentor is required before the Digital Commons administrator will do the final step of publishing your materials online.
2. If you don't have one already, you'll need to create a Digital Commons account in order to upload your materials. Go to <https://digitalcommons.ursinus.edu>

digitalcommons.ursinus.edu

 Ursinus College **Digital Commons @ Ursinus**

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Birth and Baptism Certificate For Joseph Hey
Bold red, black, and yellow design with vertical parrots flanking central text, geometric floral designs at top and bottom.

[View More](#)




3. Click “My Account” near the top of the page. This opens the login page. Here you can log in to an existing account, or create your account. If you do not have an account, begin by pressing the “Sign up” button at the bottom of the screen.

Login


Email

Password

Remember me


I'm not a robot  reCAPTCHA
Privacy - Terms

[Forgot your password?](#)

Don't have an account? [Sign up](#) 

4. You can now create your account. Please use your Ursinus email address. After filling in all the fields, press “Create Account” at the bottom of the screen.

Create Account


Email
 
• Please enter a valid email address.

First Name


Last Name

Password

Confirm Password

I'm not a robot  reCAPTCHA
Privacy - Terms

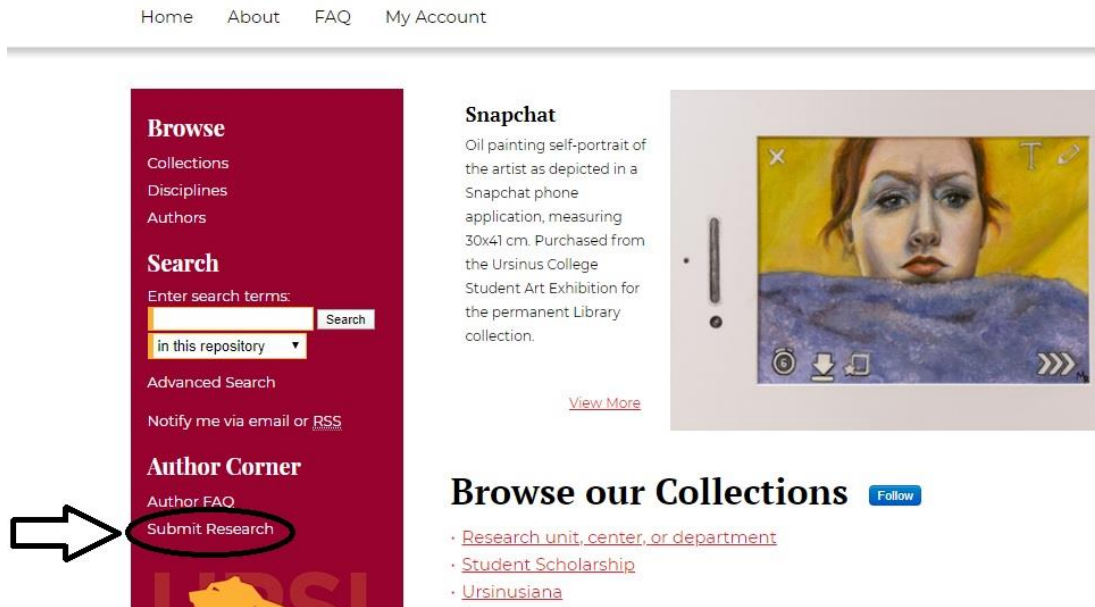
Must be at least 8 characters long.
 Must contain a lowercase letter.
 Must contain an uppercase letter.
 Must contain a number.
 Must contain a special character.

By creating an account, you agree to bepress's terms of service. 

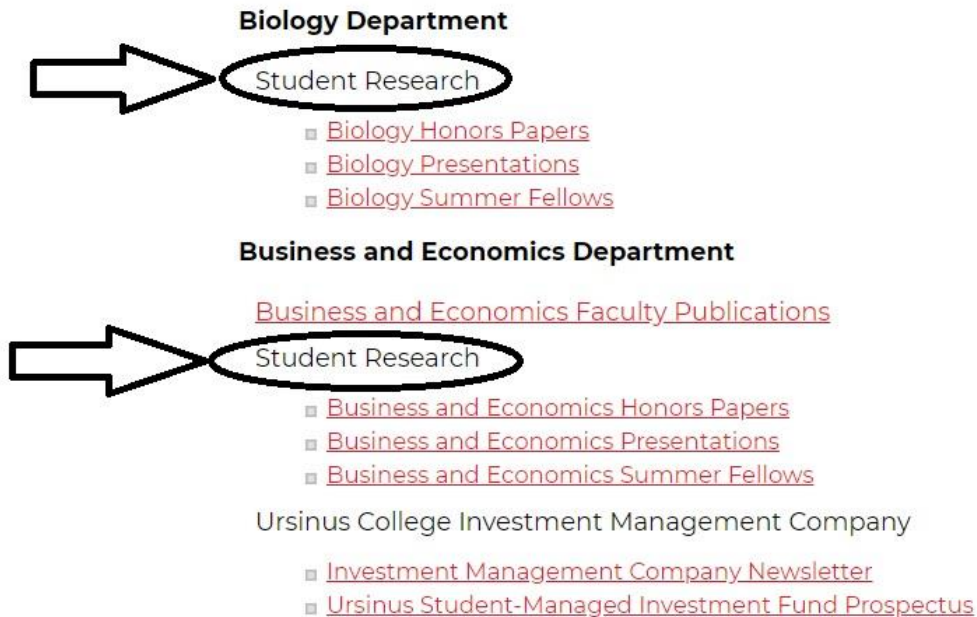
5. Check your Ursinus email and confirm your account.

SUBMITTING YOUR PROJECT

1. Login to your Digital Commons account and then press “Submit Research” on the left side of the home page.



2. You will see a list of collections organized by academic department. Find the “Student Research” section of the Department related to your project.



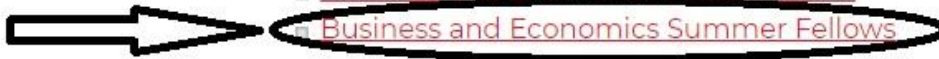
3. Next, locate the Summer Fellows collection. For example, if your project is related to the field of economics, you would press the “[Business and Economics Summer Fellows](#)” link under the Student Research section in the Business and Economics Department.

Business and Economics Department

[Business and Economics Faculty Publications](#)

Student Research

- [Business and Economics Honors Papers](#)
- [Business and Economics Presentations](#)
- [Business and Economics Summer Fellows](#)



Ursinus College Investment Management Company

- [Investment Management Company Newsletter](#)
- [Ursinus Student-Managed Investment Fund Prospectus](#)

You may not find an exact match for every academic area. For instance, “Creative Writing” should be uploaded under the “English” department. “Museum Studies” projects can be uploaded under the “Art” department or “History” department, depending on the focus of your project. **If you are unsure where to upload your project (or have any questions about the upload process),** please email Andy Prock, Scholarly Communications & Metadata Librarian (aprock@ursinus.edu).

4. After agreeing to the terms of the submission agreement and pressing “Continue”, enter the metadata for your project in a series of fillable fields. “Required” fields must be filled in, or your project will not be accepted. Please enter as much information as you can, as suggested in the steps below.

****PLEASE NOTE**** Metadata will be visible to the public, regardless of whether you want open access or restricted access for your project. Please **check with your mentor** to verify the information you are allowed to share.

BUSINESS AND ECONOMICS SUMMER FELLOWS

REQUIRED Title

Please enter the title using Headline Capitalization. It should be entered exactly as it appears in the manuscript of your Project. Capitalize all nouns, pronouns and verbs, and all other words of four or more letters.



Project Title


Economic Impact of Pandemics

REQUIRED Author

No action is required in this field. You may make changes if needed by clicking the pencil button.

Search For An Author Using: Last Name, First Name, Email, or Institution

1 (aprock@ursinus.edu) Andy Prock, Ursinus College  



Begin by entering a title for your project.

Your name should already appear in the author field. If needed, this can be modified by pressing the “pencil” icon. Additional names can be added by pressing the green “plus sign” icon.

REQUIRED Submission Date

Enter today's date.

Season	Month	Day	Year
-- ▾	July ▾	24 ▾	2020

REQUIRED Department

Choose the primary department that sponsored your project. If more than one department sponsored your project, enter the primary department here and the second department in the field below.

Department:
Business & Economics ▾

Second Department

Department:
None ▾

Enter the date you are submitting the project (Season is not necessary).

Select the academic department related to your project. **Note that this may be different from your chosen major.** Only choose a second department if you have faculty mentors in both departments (i.e. your project relates to business in Germany and you have mentors from both the Business & Economics department and the Modern Languages department).

REQUIRED Faculty Mentor

Enter your faculty mentor's name here. If you worked with more than one mentor, enter their name in the second field below.

Scott Deacle

Second Faculty Mentor

Student Contributor

If you collaborated with another student on this project, please enter their name here. If you collaborated with more than one student, please enter the additional name in the second field below.

Second Student Contributor

Keywords

Please enter up to 6 keywords or phrases, separated by commas. To enhance the indexing and retrieval of your Project, you may add up to six keyword descriptors. These will help identify and classify your Project; for example, geographical locations or scientific names not mentioned in your title or abstract might be listed.

Keywords:

COVID-19, coronavirus, pandemic, GDP, stock market, stimulus

If another student significantly contributed to your project (i.e. in a lab setting), you may enter the name of additional contributors.

Enter significant keywords, especially for terms that don't appear in the project description.

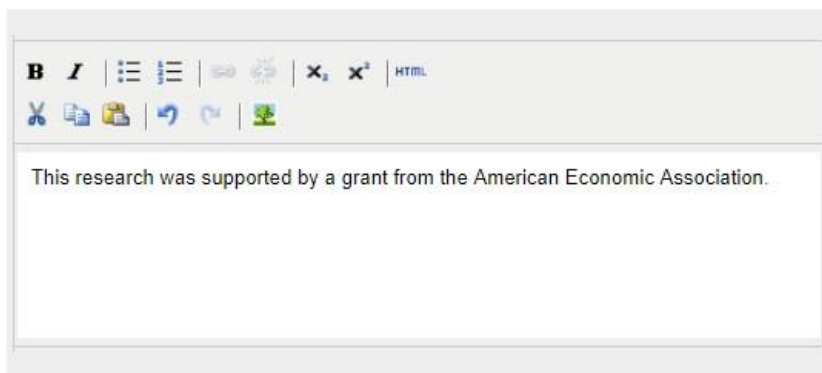
Subject Categories

Please select the subject category that best fits your Project. Subject Categories will help the indexing of your project and the eventual retrieval of it by interested parties. Click [here](#) to view the complete list of disciplines.

Available:		Selected:
<ul style="list-style-type: none">- Development Studies- Disability Studies- Economics<ul style="list-style-type: none">- Behavioral Economics- Econometrics- Economic History- Economic Theory- Finance- Growth and Development- Health Economics	<p>Select »</p> <p>« Remove</p>	<ul style="list-style-type: none">BusinessEconomicsSocial and Behavioral SciencesBehavioral Economics

Subject categories will already be selected. You may modify these or choose more refined disciplines if applicable.

Comments



B *I* | | | x, x² | HTML

| |

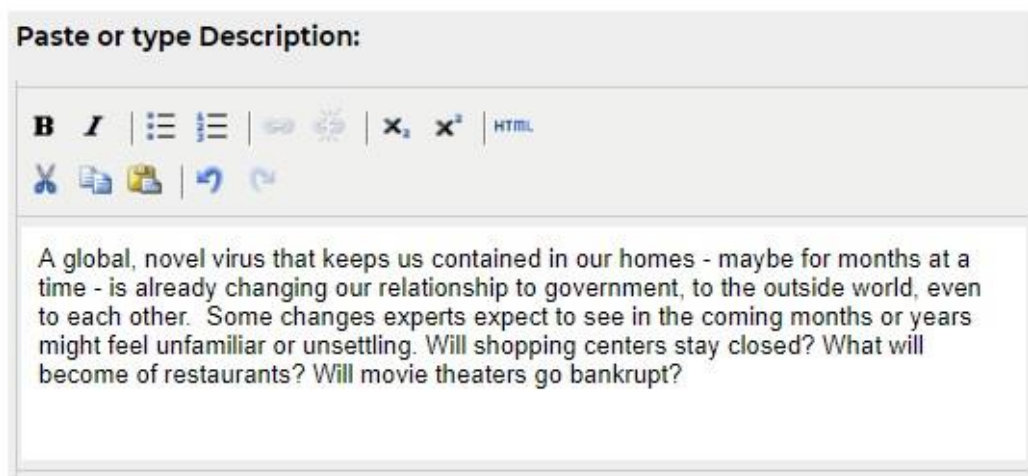
This research was supported by a grant from the American Economic Association.

Enter additional information in the Comments field. Include other places where the research has been presented, grants associated with the project, etc.

Project Description

Note: Descriptions will be made publicly visible, even if your submission is under embargo or restricted to campus access. Please discuss with your mentor the appropriate amount of information to include in the description. The description entered here should match exactly the description entered on the signature page approved by your adviser.

Learn how your description can [improve the discovery of your article](#) in Google and Google Scholar.



Paste or type Description:

B *I* | | | x, x² | HTML

|


A global, novel virus that keeps us contained in our homes - maybe for months at a time - is already changing our relationship to government, to the outside world, even to each other. Some changes experts expect to see in the coming months or years might feel unfamiliar or unsettling. Will shopping centers stay closed? What will become of restaurants? Will movie theaters go bankrupt?

Add a short description of your project in the Project Description field. This does not need to be a full scientific abstract. **Check with your mentor** if you are not sure how much information to include.

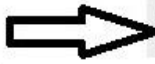
5. You are now ready to upload your file.

REQUIRED Upload Full Text

To locate your file: Click the Browse button to locate your manuscript on your computer.

Press here to upload your project  **Full text of submission:**


- Upload file from your computer
- Import file from remote site
- Link out to file on remote site


Then press here to locate the file on your computer. Be sure to double click the file to add it.  **Please upload the full text of your submission:**

No file chosen

Additional Files

Please check this box to attach additional files.

This is optional (use to add a data set or other file) 

 This is the final step in the process

This may take a while. **Please only click once.**

You will receive a notice that your project was uploaded successfully. You will then have the option to revise your submission, if needed., or go to **My Account** to log out.

Once your project has been reviewed by the administrator, and your mentor has confirmed the access choice, you will receive an email message with a link to your project indicating that your submission was approved.