1. Go to www.ursinus.edu and click the "Students" button (upper right of page)



2. On the Students page, click on the "Student Financial Services" button

POPULAR LINKS						
GRIZZLY GATEWAY WE WE	BMAIL NATA CANVAS	academic calendar	COLLEGE CAT	TALOG		
$\bigcirc$ register campus social event	🖁 PLANNING A CAMPUS WIE	E EVENT 🔲 STUDENT I	HANDBOOK			
	STUDEN	TLINKS				
	STUDENT RECORDS	ENT CIAL ICES		ADDITIONAL SERVICES		

3. On the Student Financial Services page, click on "View Financial Aid Information"

Students

STUDENT LINKS



### Student Responsibility Agreement and Pay Bill

View your account details and pay your bill here. More information about different ways of paying are available on the Student Financial Services webpage.

## Bear2Bear Fund Request

Bear2Bear funds are available if you are facing temporary financial hardship as a result of an emergency or crisis. Eligibility and application are listed here.

View Financial Aid Information

You can find more information about

your financial aid package here. Consult

the Student Financial Checklist for steps

about maintaining your aid.

View and Print 1098-T Form

You can view and print the 1098-T tax form here. Printed copies are no longer mailed to current students.

### Add Proxy Access for Bill Student Financial Checklist

different proxy options.

Bills are distributed to students directly. Returning students receiving aid should but students can assign proxies to view consult this checklist early every and pay their bill. See this page for calendar year to ensure financial aid transfers from year to year

4. Sign in using your Ursinus credentials (username and password) and click the blue "Sign In" button

s	Connecting to QP	
	Ursinus College	
	Sign In	
	Username Password	
	Remember me	
	Sign In Need help signing in?	

5. Click on the "Financial Aid" drop-down



## **OPTION 1**

6. Click "My Awards" on the Student Finance drop-down

≡		
	Financial Information • Financial Ai	d • Financial Ai
	V Financial Aid Home	Aid!
	Us Required Documents	d to assist in ma
	My Awards	
1	Report/View Outside Awards	_
÷	Request a New Loan	
	Award Letter	
\$	Federal Shopping Sheet	7
	Correspondence Option	
	Satisfactory Academic Progress	

- 7. Below is an example of the My Awards Page
  - a. If you wish to decline your Federal Direct Subsidized or Unsubsidized Loans or Federal Work Study, you can click on "View award" for an individual award and request removal or adjustment of the award there

≡					8		0
•	Financial Information · Financial Aid · My Aw	vards					
ŧ	My Awards You can accept or decline awards, and update you	ur loan amounts.					
•							
8	Select an Award Year: 2019/2020 Academic Year 🔹						
۲	Vour most recent Satisfactory Academic Progress (SAP) evaluation has a(n) Satisfactory Progress status. Please contact your Financial Aid Counselor if you need further assistance,						
	You have the following Awards Your award package assumes you will be enrolled full-time. If you enroll less than full-time, the financial aid you actually receive may be less than what is stated here. Please contact your Financial Aid counselor if you have questions about your enrollment status. <u>View Disbursement Info</u>						
	O Scholarships and Grants Money you don't have to pay back						
	Award	Status	Total Awarded Amount	Fall 2019			Spring 2020
	Ursinus Scholarship <u>View award</u>	Accepted				1	
	UC Fund View award	Accepted					

# OPTION 2

8. If you wish to view a copy of your award letter, you can

	Financial Information · Financial A	Aid Financial Ai
	V Financial Aid Home	Aid!
ੇ	US Required Documents	d to assist in ma
_	My Awards	
1	Report/View Outside Awards	
-	Request a New Loan	
	Award Letter	
4	Federal Shopping Sheet	
	Correspondence Option	
	Satisfactory Academic Progress	5
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9. Below is an example of the award letter available on the self-service portal of the Grizzly Gateway

≡				ප	3
•	Financial Information · Financial Aid · Award Letter				
â	Award Letter Please review your award letter and contact the Financial Aid office for any questions				
۲					
2	Select an Award Year: 2019/2020 Academic Year 🔹				
۲	Vou accepted your award package on 7/16/2019.				
	2019/2020 Academic Year		Award Letter History		
	Award Letter		06/13/2019		
			05/12/2019		
	(i) Unina Calege	Office of Student Financial Services 601 East Main Street Collegeville, PA 19426 610-409-3600			
			Date: 7/23/2019 Student ID: Award Year: 2019/2020 Academic Year		