To get your Unofficial Transcripts follow the steps below.

1. Click on the link https://selfservice.ursinus.edu/Student

2. Enter your **Username** and click '**Continue**'

3. Click on **Forgot your password**

4. Enter **Username** and personal **email address** registered in Self-Service

5. If your account can be identified with the supplied email address, follow the directions in the email you receive - similar to the example shown below.

6. Once logged in, select **Academics** -> **Unofficial Transcript**
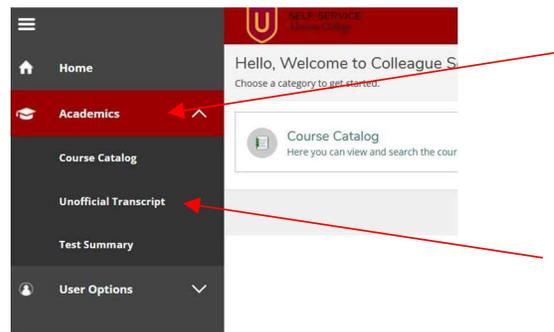
7. Click the link to download a copy of your transcript

If you have questions or difficulties, please contact Tech Support 610-409-3789 or TechSupport@ursinus.edu .