

BE PATIENT when submitting your class schedule.
The system will take time to process your submission.

Notes for Online Registration

- Use Student Planning in Self-Service to prepare for your meeting with your advisor. [Instructions](#) for Student Planning are on the Registrar's [Course Information](#) page.
- Prior to the registration period, students must meet with their advisor, who will **Greenlight** them for registration by reviewing their plan. Students will NOT be able to register until their advisor has reviewed their plan after the class schedule has been published for that term.
- Important guidelines:
 1. Students who need to register for a course that **requires “Instructor or Dept. Permission”** or need to notify the Registrar's Office of a **research/internship advisor** must **register in person at the Registrar's Office** (Class limit of 0). You can register for your other classes online. NOTE that putting one of these classes on the plan DOES NOT mean that they are automatically registered!
 2. **You should not waitlist for a multi-section course.** If the class or lab section that you want is full, choose a different section to enroll in. (Example: There are over 20 sections of CIE. Do not waitlist for CIE. There are over 10 sections of BIO100 level Lab. Do not waitlist for BIO 100 level Lab.)
 3. **You should discuss alternative courses with your advisor** so that you can avoid being waitlisted if you choose to do so.
 4. If you are registering for a class with a “must take” lab or section, you must enroll in both lecture and a lab/section.
 5. **Do not panic** if you have to waitlist yourself for classes. Enrollments will be reviewed by the Registrar and Dean. Class sections may be moved or reassigned if necessary.
- Login to Self-Service before your scheduled registration date and verify that you have no restrictions to prevent you from registering.